

**ART REQUIREMENTS.** Camera ready art through adobe illustrator converted to outlines. Or black and white of 600 dpi to the exact imprint size. Please email your art to [sdrummond@iinet.com](mailto:sdrummond@iinet.com) All Proofs will be sent to you to be signed off before any production begins. We will send the correct artwork direct to the supplier after proofs have been signed off.

**DELIVERY TIME** Delivery time varies depending on the supplier and the location. However, two to three weeks from the time of art approval is an average delivery time. Your products will be shipped direct to your home or business. Most delivery is handled through UPS, so a post office box cannot be used as a delivery address.

**TO PLACE YOUR ORDER**

Just fill out the form below and email it direct to [sdrummond@iinet.com](mailto:sdrummond@iinet.com) We will reply to let you know your order has been received.

Customer Name \_\_\_\_\_

Company Name \_\_\_\_\_

Billing Address \_\_\_\_\_

\_\_\_\_\_ zip \_\_\_\_\_

Shipping Address \_\_\_\_\_

\_\_\_\_\_ zip \_\_\_\_\_

(shipping address cannot be a post office box since UPS is the carrier)

Phone \_\_\_\_\_ Fax \_\_\_\_\_

email address (a confirmation of your order will be sent to your email address) Item #

\_\_\_\_\_ Description \_\_\_\_\_

Item Color \_\_\_\_\_

Imprint Color \_\_\_\_\_

Email address \_\_\_\_\_

**Complete Page 2 with Imprint Information**

## IMPRINT INFORMATION

Purchaser Name \_\_\_\_\_

Purchaser Address \_\_\_\_\_

\_\_\_\_\_ zip \_\_\_\_\_

Purchaser's email \_\_\_\_\_

Item # \_\_\_\_\_ Description \_\_\_\_\_

Color \_\_\_\_\_ Imprint Color \_\_\_\_\_

Imprint Size \_\_\_\_\_

### IMPRINT

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

Line 3 \_\_\_\_\_

Logo? Yes \_\_\_\_\_ No \_\_\_\_\_

Camera Ready Art emailed to [sdrummond@iinet.com](mailto:sdrummond@iinet.com) Yes \_\_\_\_\_ No \_\_\_\_\_